



Constitution and By Laws

Community Support* Support Community* *Can Make it Happen!*

Le Centre Communautaire de La Salle Community Centre Inc.

Whereas by Letters Patent, dated the 9th day of January, 1954, *Le Club Sportif de La Salle*; with an amendment dated the 28th of June 1984, to re-name the organization, *Le Centre Communautaire de La Salle Community Centre Inc.*, was incorporated:

Be it enacted as a by-law of the *Le Centre Communautaire de La Salle Community Centre Inc.*, as follows:

By-Law One Constitution

Article 1 Name

1.1 The organization shall be known as "*Le Centre Communautaire de La Salle Community Centre Inc.*", hereinafter referred to as the "Centre." La Salle Community Centre and Community Centre being synonymous with Centre.

Article 2 Corporate Seal

2.1 The seal impressed below, shall be the corporate seal of the Centre.

Article 3 Purpose

3.1 The purpose of the Centre is to provide and assist in the development of recreational activities and community events, through the provision of facilities and programs, for the benefit of the community.

Article 4 Goals

The goals of the Centre shall be:

- 4.1 To foster community development and the quality of life.
- 4.2 To provide a safe facility and green space.
- 4.3 To be accountable for the effective and efficient use of our resources.
- 4.4 To facilitate and provide support to the development of recreational activities according to the needs of the community.

Article 5 Boundaries

5.1 The Boundary shall be the La Salle "Rink District" as defined by the Rural Municipality of Macdonald. See Appendix.

Article 6 Membership

6.1 Any person who lives within the boundary, regardless of age, is a member.

6.2 Persons who reside outside the boundary are welcome to participate in the Centre's programs and events, subject to the discretion of the board.

Article 7 Governance

7.1 The Board of Directors shall consist of thirteen members as follows: President, Vice-President, Secretary, Treasurer, Social, Maintenance, Sport, Hall, Communications, Fundraising, and Directors at large (3). The responsibilities of each Board Member shall be outlined in the By-Laws of the Centre.

7.2 The Executive Committee shall consist of: President, Vice-President, Secretary and Treasurer.

7.3 The business and affairs of the Centre shall be managed by the Board of Directors which includes the Executive Committee.

7.4 A Committee or ad hoc committee may be appointed by the President and is subject to the approval of the Board of Directors.

7.5 The Board of Directors shall be the only members eligible to vote at Board meetings.

Article 8 Terms of Office

8.1 All elected officers shall hold office from the date of their election for the specified term.

Article 9 Quorum

9.1 Quorum for a Board Meeting shall be a minimum of 50% of the Board of Directors, including a minimum of one (1) member of the Executive Committee. Vacant Board positions shall not be considered when establishing quorum.

9.2 Quorum at an Annual General Meeting or Special Meeting shall be a minimum of fifteen (15) voting members.

9.3 Meetings shall be adjourned and no business conducted if the quorum is not met within thirty (30) minutes after the scheduled time of the meeting.

Article 10 Amendments

10.1 By-Law One Constitution may be amended or revised by a two-thirds (2/3) vote of majority by members in attendance at the Annual General Meeting or at a Special Meeting called for that purpose.

Article 11 Dissolution

11.1 Members of the Centre do not have and cannot have any personal interest in the Centre's property. If the Centre is dissolved or disbanded, any assets left after all liabilities have been satisfied must be turned over to the Rural Municipality of Macdonald.

Article 12 Interpretation

12.1 The interpretation of the Executive Committee shall be final and conclusive in the event of any dispute as to the meaning of any article.

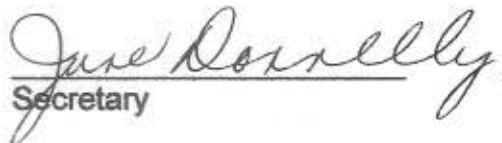
Article 13 Protection of Directors

13.1 No Board member, Director or officer of the Centre shall be liable for the acts, neglects or default of any other Board member, Director, or officer or employee for any loss, damage or expense happening to the Centre except by or through their own wilful act of default.

Statement of Approval:

This By-Law One Constitution, was approved at a Special meeting held May 13, 2004, and supercedes all previous Constitutions.


President


Secretary

By-Law Two-Operations

Article 1 Board of Directors

1.1 The affairs of the Centre shall be governed by a Board of Directors comprised of a minimum of 9 directors who are elected by the membership.

1.2 Any person is eligible to serve on the Board of Directors who; meets the membership requirements in By-Law One-Constitution, Article 6, is not an employee of the Centre, and has been elected by the membership at an Annual General Meeting.

1.3 The Board of Directors represents the membership of the Centre and is directly accountable to the membership and has a general duty of trust to those served by the Centre.

1.4 In the event that a vacancy exists on the Board of Directors, the Board of Directors may appoint a qualified member to fill the vacancy for the remainder of the term of office. Such appointment(s) must have a vote of majority approval of the assembled Board of Directors. In the event that the office of President becomes vacant, the Vice-President shall become President for the remainder of the term.

1.5 A Board of Director's position shall be considered vacant upon any one of the following events: (a) vacant by death; (b) resignation in writing to the Board of Directors; (c) removal by resolution of at least two-thirds (2/3) of the other Board of Director members or (d) absent three (3) consecutive Board of Director Meetings.

Article 2 Meetings

2.1 Annual General Meeting

2.1a The Annual General Meeting shall be held within two months of the end of the fiscal year.

2.1b Notice of the Annual General Meeting shall be advertised not less than twenty-one (21) days in local publications and/or flyers/ posters.

2.2 Special Meeting

2.2a A Special Meeting of the membership may be held at the request of the President or his/her delegate or upon written request of fifteen (15) voting members.

2.2b Notice of the Special Meeting shall be posted a minimum of seven (7) days prior to the meeting. The notice shall include the time, place and reason for the meeting.

2.3 Board Meetings

2.3a The Board of Directors shall meet a minimum of nine times per year. Notice of meetings including minutes of the previous meeting and a preliminary agenda shall be provided to each Board of Director.

2.3b Attendance at Board Meetings shall be open to all members.

2.3c Members and/or any non-members wishing to appear on the Agenda must seek approval from the President.

2.3d Minutes are to be recorded and kept on file for each Board Meeting.

2.4 Committee Meetings

2.4a The Board of Directors at any time may establish other ad hoc committees with such duties and powers it deems to be in the interests of the Centre. Each committee shall be chaired by a Board of Directors member, keep a record of activities and recommendations, and the Committee Chair shall report to the Board of Directors at Board Meetings as requested.

2.4b Committee Meetings may be held as required and at the discretion of the Committee Chair.

2.4c The Executive Committee shall meet at the call of the President. Minutes of the Executive Meeting shall be presented to the Board of Directors at the next Board of Directors Meeting.

Article 3 Finances

3.1 The fiscal year of the Centre shall be from January 1st to December 31st.

3.2 The projected annual budget for the ensuing session shall be reviewed at a Board meeting prior to submission to the members for approval at the Annual General Meeting.

3.3 The Treasurer shall administer the financial matters of the Centre as directed by the Board of Directors.

3.3a Any recommendation proposing an appropriation of funds of the Centre not included in the Annual budget and exceeding ten thousand (10,000.00)

dollars, shall be referred to the membership at a Special Meeting called for this purpose.

3.4 The financial records shall be reviewed each fiscal year. The reviewer(s) shall be nominated by the Board of Directors and shall not be a member of the Board of Directors. A written statement by the reviewer shall include the findings of the review and be presented at the Annual General Meeting. The financial records of the Centre shall be open to inspection by members upon written request to the Board of Directors.

3.5 The Treasurer plus any one additional member of the Executive Committee shall act as the signing officers for the Centre.

3.6 The Board shall pre-approve any financial obligation with a repayment period in excess of 90 days. I.e. Loan or line of credit

Article 4 Elections

4.1 Election of the Board of Directors shall be held at the Annual General Meeting following a report made by the Nominating Committee.

4.2 The Nominating Committee shall receive nominations for the Board of Director positions. A member may be nominated by another member, or the member may nominate him or herself. Additional nominations may be taken from the floor at the Annual General Meeting.

4.3 The Board of Directors shall be elected by secret ballot with the candidate receiving the most votes elected. Where only one candidate has been nominated for a Board of Directors' position, the candidate shall be elected by acclamation.

4.4 Members of the Board of Directors with one (1) year terms shall be: President, Vice-President, and Directors at large.

4.5 Members of the Board of Directors with two (2) year terms shall be: Treasurer, Secretary, Hall, Sport, Social, Fundraising, Communications and Grounds and Maintenance.

4.6 Any member of the Board of Directors with an expiring term, who desires to continue in their position, shall run for re-election.

Article 5 Voting Privileges

5.1 The voting body shall consist of members who have reached the age of majority and all votes will be decided by a simple majority unless otherwise stated in the By-Laws.

5.2 Votes may not be given by proxy, with the exception of a vote at a Board Meeting by a member of the Board of Directors.

5.3 All votes taken will be by a show of hands with the exception of the election of the Board of Directors. A request for a vote by secret ballot on other matters may be granted by the Board of Directors.

5.4 The Board of Directors shall be the only members eligible to vote at Board Meetings.

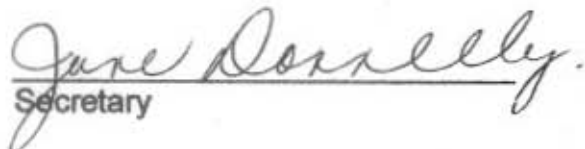
5.5 A person holding more than one Board of Director positions shall only have one vote.

Article 6 Amendments

6.1 By-Laws, with the exception of By-law One-Constitution, may be amended by a two-third (2/3) vote of majority by Board of Director members in attendance at a Board of Directors Meeting, or by a two-thirds (2/3) vote of majority of members in attendance at an Annual General Meeting or a Special Meeting called for that purpose.

By-Law Two-Operations, approved at a Board of Directors Meeting held January 13, 2005, and supercedes all previous By-laws.


President


Secretary